



CANARA BANK  
PREMISES & ESTATE SECTION  
CIRCLE OFFICE  
# 86, MG Road,  
BENGALURU – 560 001.  
Phone: 080-25310038  
E-mail:blrpes@canarabank.com  
www.canarabank.com

**OFFER DOCUMENT FOR HIRING OF 8 CASH-  
VANS FOR CURRENCY CHESTS UNDER  
BENGALURU CIRCLE OFFICE**

Ref No: **1268/CO BLR/P&E/CASH-VANS TENDER**      **DATED 10.03.2022**

**IMPORTANT DATES:**

DATE OF ISSUE OF TENDER	: 10.03.2022
LAST DATE FOR SUBMISSION OF TENDER	: 05.04.2022 BY 3.00PM
DATE OF OPENING OF TENDER	: 05.04.2022 BY 3.30PM

## INDEX OF OFFER DOCUMENT

S. No	Details
1	NOTICE INVITING OFFERS FOR HIRING OF CASH-VAN
2	GENERAL INSTRUCTIONS TO OFFERERS
3	PROFORMA OF AGREEMENT TO BE ENTERED WITH THE SUCCESSFUL OFFERER
4	CONFIRMATION FOR ACCEPTANCE OF THE OFFER AS PER <u>PROFORMA-A</u>
5	APPLICATION FOR HIRING OF CASH-VAN AS PER <u>PROFORMA-B</u>
6	PRE QUALIFICATION CRITERIA & MANDATORY ELIGIBILITY CRITERIA
7	FINANCIAL BID – <u>PROFORMA-C</u>
8	CASH-VAN SPECIFICATION – <u>PROFORMA - D</u>
9	ANNEXURE I - BIDDER'S PROFILE
10	ANNEXURE II – PERFORMANCE BANK GUARANTEE (FOR SECURITY DEPOSIT)

**NOTICE INVITING OFFERS FOR HIRING OF CASH-VAN**

Sealed offers/tenders are invited from authorized agencies offering CASH-VAN services in Karnataka to provide **EIGHT Brand New or USED MAHINDRA BOLERO / TATA XENON OR EQUIVALENT** vehicles or other reputed make utility vehicle travelled not more than 50,000 kms and less than 2 years old Cash-Van (modifiable as per Bank's requirement) along with dedicated Drivers, to carry out cash remittances *to and fro* between Branches and Currency chests located at **BENGALURU CENTRAL, EAST, NORTH, SOUTH, WEST / MYSURU / CHIKKABALLAPUR / TUMKUR** on monthly rental basis. The Cash-Van shall be attached to respective Currency Chests or at the respective Regional Office / desired location as per Bank's discretion.

PERIOD OF ISSUE: **From 10.03.2022 to 05.04.2022 up to 3.00 PM**

EMD : **Rs.10,000/-** (Rupees Ten thousand only) per Van by way of Demand Draft in favour of "CANARA BANK CIRCLE OFFICE" payable at BENGALURU.

**LAST DATE AND TIME FOR SUBMISSION OF OFFER DOCUMENT: 05.04.2022 up to 3.00 PM.**

DATE / TIME OF OPENING OF TECHNICAL BID: **05.04.2022 at 3:30 PM** (The financial bids of only short listed offerers will be opened on a pre-intimated time & date).

The method of selection / short-listing proposed is highlighted in the enclosed document for information. Bank's decision in this regard shall be final.

The notification of document is to be downloaded from the Website of Canara Bank <http://www.canarabank.com/>.

Offers shall be submitted along with the **EMD** amount of **Rs.10,000/-** (Rupees **Ten thousand only**) per Van through DD favoring "Canara Bank Circle Office", payable at BENGALURU. **EMD IS TO BE SUBMITTED ALONG WITH TECHNICAL BID. SUBMISSION OF THE EMD IN THE "FINANCIAL BID" ENVELOPE SHALL RENDER THE OFFER LIABLE FOR REJECTION ON THE GROUNDS OF NON-SUBMISSION OF THE EMD.**

Tender for works shall remain open for acceptance for a period of 90 days from the date of opening of tenders. If any tenderer withdraws his tender before the said period, then the Bank shall be at liberty to forfeit Earnest Money Deposit paid along with the tender.

The offer document comprises of (a) Notice inviting offers for hiring of Cash-Vans (b) General instructions to offerers (c) Draft agreement to be entered with the successful offerer consisting of scope of services, terms and conditions, payment terms (d) Confirmation of acceptance of terms and conditions of offer document and agreement as per Proforma-A (e) Application for hiring of Cash-Van as per Proforma-B and (f) Financial quotation as per Proforma-C.

The intending offerers have to submit their offers in **TWO SEPARATE SEALED ENVELOPES**:

**TECHNICAL BID:**

The first envelope to be super scribed as “**Technical Bid**” should contain application for hiring of Cash-Vans as per Proforma-B and Demand Draft of EMD amount and Tender costs separately.

Technical eligibility will be based strictly on the parameters mentioned in Mandatory Eligibility Criteria (MEC) information given by the bidder in support of their eligibility must be supported by documentary proof. After opening of the Technical Bid, the Bank will have the right to seek additional documents / clarifications in case of inconsistencies found in the technical bid. Non-response / ambiguous responses to such clarifications or non-submission of additional supporting documents as sought will result in disqualification of the bidder.

**FINANCIAL BID:**

The second separate sealed envelope to be super scribed as “**Financial Bid**” should contain only Financial Quotation as per Proforma-C.

These two envelopes “**Technical Bid**” & “**Financial Bid**” along with duly completed document in the prescribed format accompanying all supporting documents shall be sealed in a big envelope cover (Size: 30cmX30cm) and super scribed as “**Offer for hiring of Cash-Vans**” and shall be submitted to **Canara Bank, Premises and Estate Section, Circle Office, BENGALURU** on or before **05.04.2022 up to 3:00 PM**.

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

**Date: 10.03.2022 ASSISTANT GENERAL MANAGER  
CANARA BANK, COBENGALURU**

## **GENERAL INSTRUCTIONS TO OFFERERS**

1. Offers shall be submitted along with the EMD amount of **Rs.10,000/- (Rupees Ten Thousand only) per Van** through DD favouring "**Canara Bank Circle Office**" payable at **BENGALURU**. Offers without EMD are liable to be rejected.
2. The language shall be English for submission of offer. Offerers must put his/her/their initials/signatures on each & every page of the offer document.
3. **SUBMISSION OF THE OFFER**: The intending offerers have to submit their offers in two separate sealed envelopes.

The acceptance of tender will rest with the Canara Bank which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

The Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other conditions if his tender is accepted in parts.

The first envelope to be super scribed as "**Technical Bid**" should contain **application form for hiring of Cash-Van as per Proforma-B and Demand Draft of EMD amount and Tender cost.**

The second envelope to be super scribed as "**Financial Bid**" should contain only "**Financial Quotation as per Proforma-C**".

These two sealed envelopes along with

1. **NOTICE INVITING OFFERS FOR HIRING OF CASH-VANS**
2. **GENERAL INSTRUCTIONS TO OFFERERS**
3. **DRAFT AGREEMENT TO BE ENTERED WITH THE SUCCESSFUL OFFERER CONSISTING OF SCOPE OF SERVICES, TERMS & CONDITIONS, PAYMENT TERMS.**
4. **CONFIRMATION OF ACCEPTANCE OF TERMS AND CONDITIONS OF OFFER DOCUMENT AND AGREEMENT IN THE PROFORMA-A.**

Should be put in an outer envelope (Size 30cmx30cm) to be super scribed as "**Offer for Hiring of Cash-Vans for Currency Chests in Karnataka**" and shall be submitted to our Office as mentioned in the notice inviting offers.

Offerers should note that financial aspects of the offer should not be disclosed in any way, in the technical bid and such technical bids consisting financial aspects are liable for rejection.

#### 4. METHOD OF EVALUATION:-

##### **TECHNICAL BID:**

- (a) Information / required documents to be furnished as per Minimum Eligibility Criteria.
- (b) Type, make & model of vehicle being offered.
- (c) Year of manufacture & Total KM run of the vehicle.
- (d) Experience in offering of Cash-Van services to Banks/PSU/Govt. agencies.
- (e) Suitability of the vehicle in terms of our security requirements to be decided at the discretion of Bank officials.
- (f) Other information / documents required as per the Tender document etc.

##### **FINANCIAL BID:**

The financial bids of only technically shortlisted bidders will be considered for financial evaluation.

The Bank reserves its right for splitting Order between two or three service providers in the ratio of 60:40 or 50:30:20 respectively. The allocation of CCs to L1&L2 or L1, L2 & L3 is at Banks discretion only, provided the L2 or L2& L3 service providers agree to match the rates quoted by L1 service provider and agree for all the terms and conditions. In case L2 or L3 service provider is not willing to match L1 rates, Bank will call L3, L4, L5 service providers etc., in that order to step into the shoes of L2 service provider. In the event of L3, L4, L5 etc., service provider not matching the L1 rates the entire order / work will be awarded to L1. The final decision for splitting of works will be on Banks discretion only and Bank may even proceed with L1 vendor only.

- 5. The offerer has to provide a **Brand New or USED MAHINDRA BOLERO / TATA XENON OR EQUIVALENT** or any other reputed make utility vehicle travelled not more than 50,000 kms and less than **2** years old with modifications done as per Proforma-D of enclosed draft agreement. The vehicles will be accepted only after verification by our concerned officials and subject to meeting the security specifications.
- 6. Seating arrangements for accommodating **5** persons excluding driver shall be made and necessary permit & insurance for the same shall be obtained from the RTO.
- 7. The Cash-Vans being deployed by the bidder must be owned by them. Documentary proof to the effect must be submitted. Similarly, the driver deployed by the bidder on these Cash-Vans must be on their pay roll. Documentary proof of such vans on duty is to be attached.
- 8. The bidder will provide the details of the supervisor employed for handling the routine issues of Cash-Van (like fuel / Maintenance/ repairs) for correspondence and issuing notice on defaulting.
- 9. All Cash-Vans will be required to be provided with GPS installation from a single service provider. The credentials for logging in the GPS application will be provided to the Bank for its exclusive use and tracking. Charges for installation and annual plan will be borne by the bidder.

10. Submission of police verification report (PVR) of the driver must be ensured before physical deployment of the vehicle. The driver once deployed cannot be changed without prior intimation to the Bank. Submission of the PVR of the new driver as also for any other driver sent as temporary reliever must be ensured.
11. **Insurance:** On award of contract, the vendor shall be fully responsible for comprehensive insuring the cash against all risks including theft, arson and accident at his own cost. The vendor shall also take appropriate life / accidental insurance coverage for the driver deployed on the Cash-Vans and bank will not have any liability towards damage of the vehicle / injury or accidental death of the driver. They shall also take and service the policy of fidelity insurance cover for Rs.1.00 Crore, as cover against any loss on account of any action by the staff of the agency. A copy of all the insurance policies including the Fidelity insurance must be submitted prior to award of the contract.
12. The successful bidder should enter into an agreement with the Bank's Currency Chest as per Bank's prescribed format before the physical deployment of Cash-Vans.
13. The vendor must get all the modifications carried out and security fittings installed as specified in the document. The vehicles will be deployed only after security Officer confirms and accepts the modifications / installations.
14. Cash-Van should have 4 channel DVR with four cameras installed covering front, rear, driver compartment and cash compartment. The recordings should be handed over to the chest in charge every week in pen-drive for their record.
15. Additional High Wattage (Non-LED) Fog Lamps 2 no.s in the front and 1 in the rear maybe provided. If possible, One Hand Operated Direction Control Search Light may also be provided in the front near the Navigators Side. These are for use during exigencies.
16. Modification clearance certificate for Cash-Van from the respective RTO of the District of registration of vehicle must be available with the driver of the Vehicle along with other mandatory documents at all times.
17. Vehicle should comply with all the statutory requirements including latest pollution control stipulations and be fitted with GPS tracking system & four CCTV cameras to cover the front and rear sides of the van as well as covering inside compartments i.e passenger and cash, with at least 7 days recording facility.
18. The successful bidder will ensure strict compliance of all labour laws pertaining to the staff deployed at the Bank's centres and the Bank will not be liable for any levies / penalties etc. by the authorities concerned. In the event of any demand served by any of the authorities in this regard, the Bank will be entitled to recover any such amounts from the bills / amount payable or from the performance guarantee or from the assets available in the Bank premises.
19. The Service Provider shall engage driver only after antecedent check and police verification done & kept on record. The Service Provider shall withdraw or bar any of its employee(s) or agent(s) if in the opinion of Bank, the quality of service rendered



by the said personnel is not as per specifications of the Bank or it is not in the interest of the Bank to continue to involve such personnel of the Service Provider in the said services.

20. The bidder shall use the Cash-Vans exclusively for the Bank's service and shall not be involved in any other assignment during the tenure of contract.
21. **BANK GUARANTEE FOR SECURITY DEPOSIT:** Successful bidders shall submit a Bank Guarantee for Security Deposit as per the format mentioned in Annexure II @ 3% of the contract amount along with the unconditional letter of acceptance within 30 days of the date of approval letter issued by the Bank. The Bank Guarantee shall be for a period of One year from the date of signing the agreement by the successful bidder, obtained from any Public/Private Sector Bank, excluding Canara Bank. The bidder is responsible for and obliged to conduct all the contracted activities in accordance with the contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract. If the supplier fails to submit the Bank Guarantee along with the unconditional letter of acceptance within the stipulated period, the Bank reserves the right to invoke the Bank Guarantee for the Security Deposit and cancel the purchase contract.
22. **LIQUIDATED DAMAGE:** The Bank reserves its right to recover the damages through any mode such as by recovering from the amounts payable for the services rendered or invoking the Bank Guarantee or any other assets of the bidder lying with the Bank. Damages for non-fulfilment of the terms of the contract will be calculated per day per van at double the rate payable by the Bank. Such recovery will be upto a maximum of 10% of the contract value beyond which the contract is liable to be terminated at the sole discretion of the Bank. The Bank shall also seek further damages from the service provider for disruption in the services. Any such recovery or liquidated damages shall not in any way relieve the Successful bidder from any of its obligations to complete the works / service(s) or from any other obligations and liabilities under the Contract/Agreement/Purchase Order. Bank reserves the right to condone the delay, if it is not attributable to the Successful bidder.
23. **SUCCESSORS:** The Agreement with successful bidder/s shall bind the heirs, executors, administrators, successors and permitted assigns of the Service Provider with respect to all covenants herein, and cannot be changed except BY written agreement signed by both the parties. The term "Service Provider" wherever used shall mean and include its employees, agents, subcontractors and representatives and the heirs, executors, administrators, successors and assigns of all such employees, agents, subcontractors and representatives.
24. **CONFIDENTIALITY AND SECRECY:** All tangible and intangible information obtained, developed or disclosed by the bidder including all documents, data, papers, statements, any business/customer information, trade secrets and process of the Bank relating to its business practices in connection with the performance of said services under this RFP or otherwise, is deemed by the Bank and shall be considered to be confidential and proprietary information ("Confidential Information"). The Service Provider shall ensure that the Confidential Information shall not be used



or permitted to be used in any manner except for the purpose of performance under this RFP and the Service Provider shall not disclose or part with the Confidential Information to unauthorized person(s). The Service Provider shall ensure that the Confidential Information is safeguarded and shall take all the necessary action to protect it against misuse, loss, destruction, alterations or deletions thereof. The Service Provider shall ensure that their employees/agents/sub- contractors are bound by similar obligation to maintain secrecy in respect of Confidential Information. In the event of any breach or threatened breach of this clause by the Service Provider and/or its employees/agents/sub-contractors, the Service Provider shall be liable to pay damages as may be quantified by the Bank. In the event of any breach or threatened breach of this section by Service Provider/its employees/agents/sub-contractors, monetary damages may not be an adequate remedy; therefore, the Bank shall be entitled to injunctive relief to restrain the Service Provider/its employees/agents/sub-contractors from any such breach, threatened or actual. The provision under this para shall survive even after the expiry or termination of this agreement. On the expiry or termination of this Agreement, Service Provider shall handover or cause to be handed over all the Confidential Information, assets, documents, instruments and/or properties of or relating to the Bank and all other related materials in possession of Service Provider to an authorised official of the Bank.

25. **INDEMNITY** :The selected bidder shall fully indemnify and hold harmless the Bank against any penalty imposed by RBI for any reason connected with the services rendered by the selected bidder, liability, losses, claims, costs including attorney's cost, expenses accruing, incurred or suffered by the Bank directly or indirectly arising on account of any act, commission or omission, negligence, fraud, forgery, dishonesty, misconduct or violation of any of the terms and conditions of this RFP by the selected bidder/its employees/agents/subcontractors of any robbery, theft, extortion, misappropriation, accident when any assets or properties or documents or instruments are or deemed to be in the custody of the selected bidder. The selected bidder shall be liable to pay the amount to the Bank as determined by the Bank under this provision on demand and the Bank shall be entitled to adjust the amounts so determined to be due from the selected bidder against the future payments due by the Bank to the selected bidder. The selected bidder shall fully indemnify and hold harmless the Bank against IPR, confidentiality and labour law violations. Infringement of any patent trademarks copyrights etc. or such other statutory infringements in respect of all components provided to fulfil the scope of this project. The selected Bidder shall further indemnify the Bank against any loss or damage arising out of loss of data, claims of infringement of third- party copyright, patents, or other intellectual property, and third-party claims on the Bank. The selected bidder shall in no event enter into a settlement, compromise or makes any statement (including failure to take appropriate steps) that may be detrimental to the Bank's (and/or its customers, users and service providers) rights, interest and reputation.
26. **TERMINATION OF CONTRACT**: If the Termination is on account of failure of the Vendor to perform the obligations under this RFP contract, the Bank shall have the right to invoke the Performance Bank Guarantee(s) given by the selected bidder.

**The Bank shall have a right to terminate this Agreement at any time without assigning any reasons thereto, by giving not less than 30 days prior written notice of the intention to do so, to the Successful Bidder.** The Bank will be entitled to terminate this Contract, without any cost to the Bank and recover expenditure incurred by Bank, on the happening of any one or more of the following events by giving **30 days** notice in writing to the Service Provider:

- I. The selected bidder commits a breach of any of the terms and conditions of the bid.
- II. The Vendor goes into liquidation voluntarily or otherwise.
- III. An attachment is levied or continues to be levied for a period of 7 days upon effects of the Agreement.
- IV. If the progress regarding the execution of the order accepted by the selected bidder is found to be unsatisfactory or if delay is observed in execution of the contract, the Bank reserves the right to get the contract executed by the another party of its choice by giving one month's notice for the same.
- V. In such an event, the selected bidder is bound to make good the additional expenditure, which the Bank may have to incur in executing the contract.
- VI. This clause is applicable, if for any reason, the contract is cancelled. If deductions on account of liquidated damages exceeds more than 10% of the total contract price.
- VII. Non-satisfactory performance of the selected bidder during implementation and operation.
- VIII. An act of omission by the Bidder, its employees, its agents, or employees of the consortium in the performance of the services provided by this contract.
- IX. Material discrepancies in the Services noticed in the implementation of the Project. The Bank reserves the right to procure the same or similar product from the alternate sources at the risk, cost and responsibility of the selected bidder.
- X. The average availability in 3 (three) consecutive months of all together is less than 90%.
- XI. Selected bidder or its sub-contractors are found to be indulging in frauds.
- XII. The Bank suffers a financial and/or reputation loss on account of any activity of the Vendor.
- XIII. In the event of any default by the Service Provider or if in the reasonable opinion of the Bank, performance of any of the said services under this RFP contract by the Service Provider, is not acceptable being in contravention of any laws as may be applicable from time to time or industry practice, under the circumstances which would amount to objectionable service.
- XIV. If the Service Provider fails to perform the said services under this RFP contract or to observe any of its obligations or there happens to be breaches of all or any of the terms of this Agreement.

- XV. If a petition for insolvency is filed against the Service Provider and such petition is not dismissed within Ninety (90) days after filing and/or if the Service Provider makes an arrangement for the benefit of its creditors or, if the Court Receiver is appointed as receiver of all/any of Service Provider's properties.
- XVI. If in the opinion of the Bank, the interests of the Bank are jeopardized in any manner whatsoever.
- XVII. It is hereby agreed and understood by the parties that the provisions of this Clause shall not limit or restrict nor shall they preclude the Bank from pursuing such further and other legal actions, against the Service Provider for any breach or non- compliance of the terms of this Agreement.
- XVIII. Failure of the bidder to accept the contract and furnish the Performance Bank Guarantee within 30 days from receipt of purchase order.
27. Delay in delivery beyond the specified period. In addition to the cancellation of the contract, the Bank reserves the right to recover the damages/losses suffered through the encashment of Bid Security /Performance Guarantee given by the Bidder.
28. The offerer shall engage a competent driver with valid license at his own cost for each Van.
29. One cell phone along with SIM card and provision for monthly/life time recharge validity should be provided to the Cash-Van driver and expenses are to be borne by the Cash-Van service provider. Further offerer has to indicate telephone numbers of persons to be contacted during operation/emergency. Bank will not bear any such charges.
30. The cost towards diesel and any other maintenance works shall be borne by the offerer himself.
31. In case of any break down of the vehicle, the offerer has to get the same repaired immediately at his own cost and alternate vehicle should be arranged. However, if the alternate arrangement is done by the bank, necessary charges will be deducted from the monthly rental charges payable.
32. The contract will be for a **period of 12 months** which can also be renewed / extendable further (Option period) at Bank's discretion based on requirement and satisfactory performance of the service provider. The vehicle will be inspected every year by our Security Officer and subject to the security clearance the contract will be reviewed and if found not meeting the specifications may lead to termination / discontinuance.
33. No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from Bank service, without the prior permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.

The successful Offerer shall have to execute the agreement as per the format enclosed, by incorporating bank terms and conditions on a stamp paper of appropriate value.

Further the offerer shall sign the draft agreement and submit the same as token of acceptance which shall constitute a binding contract between the offerer and the Bank till the formal agreement on stamp paper is prepared and signed. All the documents and correspondence will form part of the contract.

34. All the offers received will be opened on last date of submission (on specified date & time in event of any compelling circumstances) in the presence of the available offerers and financial bid of only shortlisted offerers will be opened on pre-intimated date & time in the presence of eligible/short listed offerers.
35. The 'Employer' or 'Bank' means any Officer of Canara Bank, who is specifically authorized to enter into contracts in respect of the above works.
36. The acceptance of offer will rest with the Bank which does not bind itself to accept the lowest offer, and reserves to itself the authority to reject any or all of the offers received without assigning any reason. All offers in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. Bank reserves the right to accept the offers in full or in part and the offerer shall have no claim for revision of rates/other conditions if his offer is accepted in part.
37. All necessary permits, License etc., from the statutory authorities like RTO, Corporation, Police, Labour Department, RBI etc., are to be obtained at the own cost of the offerer before operating the vehicle.
38. Interest on EMD amount will not be paid. The EMD of unsuccessful bidders will be returned after completion of the process of awarding contract to the L1 offerers.
39. The offerer shall at his own expenses arrange for the safety of his workers and employees directly or indirectly employed on the work by the offerer or his sub-contractors by way of indemnifying them through suitable insurance cover, the expenses and liabilities of which will be borne by the offerer.
40. Bank reserves the right to terminate the contract at any point of time if at any stage the offerer is found not meeting the terms and conditions mentioned in the offer.
41. The offerer shall enclose the documents pertaining to his previous experience of providing Cash-Vans for other banks and financial institutions.
42. Successful offerer will be required to execute agreement as per the format enclosed by incorporating bank terms and conditions.
43. The contractor shall not sub-let/sub-contract any part of work, without prior written consent of the Bank.
44. For any clarification, following may be contacted:

**THE ASSISTANT GENERAL MANAGER,**  
**CANARA BANK**  
**PREMISES & ESTATE SECTION**  
**CIRCLE OFFICE,**  
# 86, MG Road,  
BENGALURU – 560 001.  
Phone: 080-25310038  
E-mail:blrpes@canarabank.com  
**WWW.CANARABANK.COM**

**PROFORMA OF AGREEMENT TO BE ENTERED WITH THE SUCCESSFUL OFFERER**

**(As a token of acceptance please fill this agreement and attach it)**

This agreement made and executed at BENGALURU \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**BETWEEN**

M/s \_\_\_\_\_ / Sri \_\_\_\_\_ Age \_\_\_\_\_ years  
Occupation: \_\_\_\_\_, engaged in business as a transport contractor \_\_\_\_\_ under the \_\_\_\_\_ name and \_\_\_\_\_ style of " \_\_\_\_\_ " as his sole proprietary concern at and from \_\_\_\_\_, hereinafter called " THE CONTRACTOR" which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include his successors and assigns, of the ONE PART;

(2)

CANARA BANK, a body corporate constituted under the Banking Companies (Acquisition and transfer of Undertakings) Act, 1970, having its head office at 112, J.C. Road, Bangalore-560002, in the State of Karnataka and Currency Chests at various locations under Circle Office Bangalore, hereinafter called "THE BANK" which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns, of the SECOND PART, through its Senior Manager / Manager, Sri. \_\_\_\_\_

WHEREAS the Bank is having its Currency Chests at **BENGALURU CENTRAL, EAST, NORTH, SOUTH, WEST / MYSURU / CHIKKABALLAPUR / TUMKUR**

WHEREAS the Bank has to carry cash remittances to and from its said currency chests to various branches of the Bank in the area of its jurisdiction in the districts of **BENGALURU CENTRAL, EAST, NORTH, SOUTH, WEST / MYSURU / CHIKKABALLAPUR / TUMKUR**

WHEREAS the Bank, therefore, decided to take on hire on contract basis the Vans with adequate security safeguards to carry the Bank's cash to and from the said Currency Chests to the various branches of the Bank in and around its jurisdiction of each Currency Chest and outstation branches in the area of its jurisdiction in the districts specified.

WHEREAS the Bank, therefore, on the lookout for a suitable contractor who would undertake secure transportation of the cash for the Bank in Cash-Van with all the essential security safeguards as per the Bank's requirements.

WHEREAS the Contractor who is engaged in the business of transportation under the trade name and style of "....." came forward and offered to undertake transportation of cash with all the security safeguards as per the Bank's requirements and by complying with all other terms and conditions stipulated from time to time by the Bank in that behalf;

WHEREAS the contractor and the Bank wanted to reduce to writing the various terms, conditions, covenants and stipulations mutually agreed upon by and between them, being in fact THESE PRESENTS.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In consideration of the Bank agreeing to pay to the contractor the hire-charges and other expenses as hereinafter provided, the contractor hereby agrees and undertakes to provide and make available to the Bank a "cash-van" conforming to the safety measures as herein provided and to transport cash of the Bank to and from the Currency Chests of the Bank now situated at **BENGALURU CENTRAL, EAST, NORTH, SOUTH, WEST / MYSURU / CHIKKABALLAPUR / TUMKUR** and to and from various branches of the Bank situated in and around the districts specified and outstation branches in the area of its jurisdiction in the districts of each Currency Chest as per the day-to-day directions and instructions of the Bank.
2. The "Cash-Van" to be provided by the contractor shall always conform to and be equipped with the following minimum security safe-guards at the cost and expenses of the contractor:
  - a. The cash-van shall be a **BRAND NEW or USED MAHINDRA BOLERO / TATA XENON OR EQUIVALENT** model body vehicle or any other reputed make utility vehicle travelled not more than 50000kms and not more than 2 years old.
  - b. The body of the cash-van within which cash boxes have to be kept should have provision for chaining and locking the boxes to the floor, as per the specifications annexed hereto and detailed in **Proforma D**. The flooring of the van should be solid so as to withstand any break-in/intrusion and also able to sustain the load of the cash boxes.
  - c. The body of the Cash-Van should have one rear door and two doors in the front side and no other doors shall be permitted on the body of the van. The said doors when locked shall not have any provision to open from inside but shall have provision only to be opened with a key from the outside.



- d. The side windows of the Cash-van shall have wire mesh/grill covers, which could be lifted only from inside and could be used as a 'firing hole' by armed-guards seated inside in case of any emergency.
  - e. The Cash-Van shall be fitted with 'Burglar Alarm' as per the specifications of the Bank with adequate number of switches as per the requirement of the Bank and should have a powerful siren to alert the public/police in the event of any incidence/emergency;
  - f. The cash-van shall be installed with a fire extinguisher at an appropriate place as per the Bank's choice and shall be replaced/refilled every year;
  - g. The cash-van shall have seating arrangements for six persons excluding the driver;
  - h. The body of the cash-van shall be compact enough to move through small lanes and bye-lanes with sufficient space for its armed guards to handle guns conveniently;
  - i. After completion of body work, clearance certificate should be obtained from Security Officer/s of the Bank.
3. The contractor shall make available the cash-van to the Bank for eight hours a day on all working days at the time fixed by the Bank on a day to day basis as per the requirement of the Bank from time to time.
  4. The contractor shall provide an alternate vehicle as per the Bank's requirements whenever the cash-van goes out of order or is being repaired.
  5. In case there is breakdown of the cash-van and the contractor is unable to make available the vehicle to the Bank for a period exceeding two consecutive days, the contractor shall not be entitled to the hire-charges and expenses payable by the Bank for such number of days of non-availability of the vehicle and the Bank shall deduct from the hire-charges and expenses payable to the contractor, the proportionate hire charges and expenses for such periods of breakdown exceeding two consecutive days. If however, the non-availability of the vehicle due to break down does not exceed two consecutive days shall not in the aggregate exceed eighteen days in a period of twelve months to commence from the effective date of this contract. In case there is any breakdown beyond two days then the contractor shall reimburse the proportionate charges on the basis of thirty days per month.
  6. The contractor shall employ and engage his own driver with a valid driving license to drive Cash-Van type vehicle, at his own responsibility shall ensure that the driver's license has not expired during the period of the agreement. The persons so employed by the contractor shall always be subject to prior scrutiny by the police authorities of their character and antecedents and they shall always carry with them an identity card issued by the police authorities. Any changes regarding provision of driver, it shall be the responsibility of the Contractor to get the police verification done in respect of the new persons being provided in a stipulated time frame.

7. Subject to the foregoing terms, conditions, covenants, stipulations, the Bank shall pay to the Contractor as hire of the Cash-Van at the rate of Rs----- (Rupees ..... ) per English calendar month upto and for a total free-run distance (3,000 KM) per English calendar month. Any distance travelled by the cash-van beyond the said free-run limit per English calendar month shall be paid for by the Bank separately at the rate of Rs..... (Rupees.....) per extra kilometer or Rs..... (Rupees.....) per extra hour. No separate trip allowance or any other allowance shall be payable by the Bank to the driver of the contractor even if they are on out-station duties. The aforesaid hire charges shall be payable at the same rate even if the Contractor engages another cash-van during the period. The aforesaid hire-charges payable by the Bank to the contractor shall be paid by the Bank on or before the 10<sup>th</sup> day of every succeeding English calendar month.
8. During subsistence of this agreement, the Contractor shall insure the Cash-Van and the party thereof for the sole benefit of the Bank and premium payable upon such insurance shall be paid to the insurance company regularly and in the event of any accident or any other calamities the proceeds under the insurance shall be paid to the Bank.
9. It is specifically made clear that all the charges and expenses for running the Cash-Van including the cost of Fuel, Lubricants, Spares, servicing and maintenance of the vehicle as well as the equipment fitted or fixed or installed in the Cash-Van as hereinbefore stated, the salaries and remunerations, bonus, incentives payable to the employees, etc. shall be borne and paid for by the contractor alone and the Bank shall in no way be responsible or liable for the same.
10. The contractor shall at his costs and expenses insure the Cash-Van and the employees employed in the vehicle as per provisions of any law for the time being and from time to time in force in that regard and indemnify the persons being provided through suitable insurance cover, the expenses and liabilities of which will be borne by the offerer.
11. The contractor shall maintain records with prior authentication by the Bank's officials containing following details and submit the same to the Bank duly completed and up to-date by the 5th day of every succeeding English calendar month regularly, in order to enable the Bank to make payment of the charges and expenses as herein provided . The Bank shall not be responsible or liable for any delay caused in payment of the said charges and expenses due to failure of the Contractor to submit the said record by the due date.

<b>Date</b>	<b>Opening reading of mileage at Currency Chest</b>	<b>Name of official who read the meter and his signature</b>	<b>Name of branch served</b>	<b>Closing reading of mileage</b>	<b>Name of official who read the meter and his signature</b>

--	--	--	--	--	--

12. The contractor specifically agrees and undertake to indemnify demand or charges as a result of non-compliance or non-performance or non-observance by the Contractor or his employees of any provisions herein contained or provisions of any law from time to time in force in that behalf. The Contractor shall be solely responsible for the cash loss/shortage during the transit.
13. This contract shall be in force for a period of **12 months** w.e.f. .... certain with an option for the Bank for renewal / extension for further period upon satisfactory performance of the Contractor / requirement of the Bank from the date of taking the Cash-Van for use with **5%** increase in rent during the option period.
14. Bank has the right to terminate this contract by giving **one** month notice period in writing to the Service provider without assigning any reason.
15. In the event of the Bank terminating this contract, then the contractor shall not be entitled to claim any compensation for the additions/alterations to his vehicle from the Bank. The contractor's right shall be restricted only to receive the hire charges payable under THESE PRESENTS.

IN WITNESS WHEREOF the parties hereto have hereinto set and subscribed their respective hands on the day and year first hereinbefore written.

SIGNED, SEALED AND DELIVERED  
By the within named CONTRACTOR

Sri. .... (Sri.....)

In the presence of:

1.

2.

SIGNED, SEALED AND DELIVERED  
By the within named Bank, CANARA BANK,

By the hand of its Constituted Attorney and Senior Manager of its Currency  
Chest, \_\_\_\_\_  
Sri .....

In the presence of Sri .....

Constituted Attorney of the Bank and Senior Manager

1. ....of the Currency Chest,

2. ....

**TECHNICAL & SECURITY SPECIFICATIONS FOR CASH-VAN ON MAHINDRA  
BOLERO / TATA XENON OR EQUIVALENT VEHICLE**

1. Cash-Van shall be fabricated on MAHINDRA BOLERO / TATA XENON OR EQUIVALENT or any other reputed make vehicle (travelled not more than 50000kms and not more than 2 years old)
2. All doors (except rear) to have glass window pane with regulators
3. All windows shall have 1" square thick wire mesh having 5" to 6" wide firing slot spread across the window on lower side of the window.
4. Front wind screen to have 1" square thick wire mesh, in two partitions to cover windshield from stone pelt.
5. All doors to have door locking facility from inside & outside and the rear door to have internal (in built) lock and L-drop with pad locking arrangement.
6. All doors to have independent locking system not connected with each other (No central locking system).
7. Cash cage to have fixed partition should be partially (i.e. 40cms from the ceiling) fixed with heavy-duty welded mesh made of 3mm diameter wire and the remaining portion of fixed M.S Structure having aluminium paneling on both sides in the front portion and a collapsible gate with double locking arrangement at the rear and folding rail at the ground. Rear door to have strong steps to board the boxes and on the Cash-Van.
8. Arrangement for seating shall be as under (in addition to driver seat) :
  - a) Driver & Co-driver seat - Original Seats.
  - b) Full length seat in the middle - Original Seats.
  - c) One armed guard seats at each corner at rear end.
9. An alarm system having an inbuilt programmable auto-dialer facility with a panic switch each at co-driver seat, middle seat shall be provided. The same shall be connected directly with battery so that siren can be sounded even if vehicle is in 'off position.
10. The Cash-Van will be installed with a CCTV system having Four cameras covering the rear, front and driver compartment and cash compartment with storage capacity to hold at least two weeks recording. The CCTV system should have adequate power backup facility to ensure that even if the power supply through the vehicle electrical system, if given, is switched off, the system functions for at least 30 minutes. The system must have the capability of remote viewing.

11. Cash-Van should be provided with GPS.Credentials for using the GPS application shall be made available to the Bank for their exclusive use.
12. One spare wheel (stepny) shall always be carried with the Vehicle. This should not be kept inside the cash cage.
13. One dry chemical fire extinguisher (one kg. capacity) ABCtype (stored pressure) shall be provided in the vehicle.
14. One first aid box with adequate first aid kit shall be fitted near driver's seat. Periodical change of the contents of the first-aidkit to keep it usable will be ensured by the Vendor.
15. All seats are to be provided with washable seat covers.
16. The Cash-Van shall be marked with "ON GOVERNMENT DUTY".
17. Driver shall always have complete tool kit containing spare fan belt, air pump, Bulbs, jack and handle tools to open wheels and required for minor repairs.
18. Adequate numbers and length of box securing chains shall be provided in the cash cage firmly fixed with body of the vehicle.
19. The driver of the Cash-Van shall have police verification report and the same shall be applicable for relieving driver also.
20. All original documents of Cash-Van should carried by the driver on Cash-Van while on duty.

**PROFORMA – A**

**SUBJECT:OFFER FOR HIRING OF CASH-VAN**

**CONFIRMATION FOR ACCEPTANCE OF THE OFFER**

I/We have read and examined thenotice inviting offers for hiring of Cash-Vans, general instructions to offerers,draft agreement to be entered with and understood all its contents and all other relevant particulars.

I/We are fully eligible to provide services of Cash-Vanand have understood the scope of services, terms and conditions. We are agreeable to extend our services for hiring of Cash-Vanand the hiring charges have been conveyed separately in **"Financial Bid in Proforma-C"**.

I/We fully understand that you are not bound to accept the lowest or any offer you may receive.

I/We agree that until a regular agreement is executed, this document with the Bank written acceptance thereof shall constitute a binding contract between us.

Date:  
Place:

Signature of the Offerer with Seal

**(Please submit this acceptance letter in your letter head)**

**PROFORMA – B**

**(To be submitted in sealed envelope super scribed as "TECHNICAL BID")**

**APPLICATION FOR HIRING OF CASH-VAN**

<b>1. NAME OF THE FIRM :</b>			
<b>2. ADDRESS OF THE FIRM WITH MOBILE &amp; LANDLINE PH. NO.</b>			
<b>3. PAN No :</b>			
<b>4. GSTIN :</b>			
<b>5. LOCATION OF GARAGE :</b>			
<b>6. NAME &amp; TELEPHONE NO. OF PROPRIETOR</b>			
<b>7. DETAILS OF DEMAND DRAFT OF EMD AMOUNT Rs.10000/-per Van</b>	<b>DD No. :</b>		<b>Amount:</b>
	<b>Date:</b>		
	<b>Bank name:</b>		
<b>8. NAME&amp; NUMBER OF VEHICLE YOU WISH TO OFFER (VEHICLE TYPE)</b>			
<b>9. DETAILS OF VEHICLES BEING OFFERED</b> <b>(ONLY BRAND NEW TATA 407 / SAME MAKE &amp; MODEL VEHICLE TRAVELLED NOT MORE THAN 50000KMS AND LESS THAN 2 YEARS OLD should be modifiable as per Bank's requirement will be accepted by the Bank)</b> Type & Make:  Year of Mfg:  Year of Registration:  Registration No. of vehicle:  Type of fuel:  Total KMs run:	<b>Vehicle-1</b>		
<b>11. TOTAL INTERNAL USABLE AREA OF THE VEHICLE (Length x Width in feet)</b>			



	REG. NO.	TYPE
12. NO. OF VEHICLES OWNED BY/ATTACHED TO THE AGENCY	1. 2. 3. 4.	
13. NO. OF YEARS OF EXPERIENCE (Please attach valid proof of experience)		
14. NAME OF BANK/PSU/ GOVT. AGENCIES TO WHICH CASH-VAN SERVICES HAS BEEN RENDERED IN THE PAST THREE YEARS WITH CONTACT NUMBERS		
15. NAME OF THE BANK/PSU/GOVT. AGENCIES WHERE ENLISTED/REGISTERED/EMPANELLED ( Pl. enclose documentary proof)	NAME OF BANK/PSU/GOVT. AGENCY 1. 2. 3. 4.	
16. WHETHER THE TERMS & CONDITIONS AND THE AGREEMENT FORMAT ATTACHED WITH OFFER DOCUMENT IS ACCEPTED IN FULL		
17. CONTRACT PERIOD	TWELVE MONTHS W.E.F THE DATE OF PROVIDING THE VAN AS PER BANK'S SECURITY NORMS.	
18. DURATION OF AGREEMENT	TWELVE MONTHS W.E.F FROM THE DATE OF PROVIDING THE VAN.	
19. OTHER CONDITIONS (ADDITIONAL)	<ul style="list-style-type: none"> <li>• VEHICLE TO BE MODIFIED AS PER THE SECURITY SPECIFICATION STIPULATED BY THE BANK WITHIN A PERIOD OF 2 MONTHS</li> <li>• <b>TOLL TAX TO BE BORNE BY THE AGENCY</b></li> <li>• NO ENHANCEMENT WILL BE PERMITTED DURING THE PENDENCY OF THE CONTRACT.</li> </ul>	

**PRE QUALIFICATION CRITERIA**

The **Mandatory Eligibility Criteria (MEC)** of the bidders for hiring of Cash-Vans are as follows:

<b>S. No</b>	<b>Eligibility Criteria</b>	<b>Documents required</b>
1	The bidder / Company / Firm should have been in the business of providing Cash-Van services for the last three years as on 31stDec2021.	Order copies / any other proof indicating that the bidder is in the business since last 3 years as on 31stDec2021.
2	The bidder / firm should have at least one running contract with RBI / PSU/ Public Sector Bank / Government Organizations.	Relevant order copies and should submit report of satisfactory service from them.
3	The service provider must have an average annual turnover of at least <b>Rs. 10</b> Crore during each of the last three financial years.	Audited balance sheet for last three financial years.
4	The bidder should have own fleet of at least 20Cash-Vans operating under various running contracts. (Sub contracting or outsourcing of vehicles by bidder is not acceptable)	List of vehicles with copy of relevant documents. Copies of documents of the running contracts to be provided.
5	The bidder should have Credible Supervisory infrastructure.	Details of Branches/ offices along with address and contact details of the supervisory officials.
6	The bidder should have drivers on their pay roll on each of their Cash-Vans with valid driving license and their antecedents must be duly verified by the police. Sub-contracting of drivers will not be allowed.	List of Drivers along with their Police Verification reports as per pay roll to be furnished.
7	Should have required Statutory Registration sunder shop & Establishment Act, Income Tax, GST, Contract Labour Act (Regulation& Abolition) 1970, EPF, ESI etc. (as applicable)	Copies of Registration certificates to be attached.
8	Bidder should have not been black listed at any time by the Central /any of the State Governments/ PSUs in India or abroad, any Financial Institutions in India or abroad.	An undertaking to this effect must be submitted in their letter head.

**Note: Vendor/s having running/existing contract/s with Canara Bank with regards to remittance of Cash to Currency Chests/Branches is/are NOT ELIGIBLE to participate in the tender.**

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / We have no objection if enquiries are made about the information provided in the application form / accompanying sheets / annexures.
3. The undersigned understands and agrees that any further relevant information may be requested and agrees to furnish any such information at the request of the Bank.
4. I / We agree that the decision of **CANARA BANK** in selection will be final and binding on me / us.

Place :  
Date :  
SIGNATURE

NAME & DESIGNATION OF OFFERER

SEAL/STAMP

**PROFORMA – C**

**To be submitted in separate sealed envelope super scribed as "FINANCIAL BID"**  
**FINANCIAL QUOTATION**

<b>FOR CERTAIN PERIOD VALID FOR ONE YEAR FROM THE DATE OF AGREEMENT</b>		
<b>S.No.</b>	<b>DETAILS</b>	<b>Rate Quoted in Rs. (All inclusive)</b>
1 A	Consolidated payment (including cost of fuel and crew / team members i.e. One Driver per Van) for Minimum KMs per month: without AC <b>(3,000 Kms)</b>	Rs...../-per month
(In words: )		
1B	i) For additional KM run in above case: without AC ii) For additional Hour run in above case	@Rs...../-per additional KM@ Rs...../- per additional Hour
(In words: )		
1C	Total amount per month -> <b>1A +1B (i or ii)</b>	Rs.....+ Rs (.....or.....)/-
(In words: )		
<b>1D</b>	<b>TOTAL AMOUNT FOR ____ CAHS VANS = ____ x 1C</b>	Rs.....+ Rs (..... or.....)/-
(In words: )		

The charges should be quoted inclusive of all taxes, duties, levies, fuel, crew, maintenance etc., but excluding GST. GST as applicable will be paid on the bill amount.

Please note that the lowest quotation (L1) will be determined based on the total amount per month calculated as per 1D mentioned above.

Place : SIGNATURE

Date : NAME & DESIGNATION

SEAL/STAMP OF OFFERER

**PROFORMA D – CASH-VAN SPECIFICATION**

S. No	Technical Requirement	Service provider Compliance (Yes/No)	Make/ Part No. Wherever applicable
	<b>DEDICATED CASH-VAN SPECIFICATIONS</b>		
<b>1</b>	The Cash-Van body shall be fabricated on MAHINDRA BOLERO / TATA XENON OR EQUIVALENT or any other reputed make vehicle as specified by the Bank from time to time.		
<b>2</b>	The Cash-Van should have three compartments viz. Driver & Crew, Cash Compartment & Passenger Compartment at rear side.		
<b>3</b>	Fabricating and Mounting Cash-Van body on the vehicle of the Bank's choice with steel framing i.e. 18 gauge M.S. exterior panelling and 20 gauge M.S. Interior panelling.		
<b>4</b>	The full-width and full height partition between the crew compartment and the Cash compartment should be partially (i.e. 40cms from the ceiling) fixed with heavy-duty welded mesh made of 3mm diameter wire and the remaining portion of fixed M.S Structure having aluminium panelling on both sides.		
<b>5</b>	The Cash compartment and the Guard Compartment should be segregated by a partition made partially of M.S Structure having aluminium panelling on both sides and partially of collapsible gate with proper locking arrangements.		
<b>6</b>	The Cash Compartment should have strong metal hooks fitted onto its body and iron chains to facilitate securing the cash boxes to the Cash Compartment.		
<b>7</b>	The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance. The Cash compartment should be inaccessible from outside the van unless operated internally through manual or		

	electronic lock and cash compartment is specially reinforced with steel with only one door and grill gate.		
<b>8</b>	Two doors in front and one door at the rear With aluminium extruder buffed Section windows with sliding glasses.		
<b>9</b>	Windshield should be a single piece, clear toughened glass in the front with a provision for fixing anti - riot wire mesh covering. All other glasses to have fixed anti-riot mesh covering.		
<b>10</b>	The wire mesh on the co-driver window and other windows should have gun ports of 2.5 inch dia to enable the Armed Guards fire at outside targets, if need be.		
<b>11</b>	20 gauge aluminium checker plate for flooring.		
<b>12</b>	Two rear-view mirrors in front i.e. one on each side.		
<b>13</b>	Should have Security alarm with GSM based auto-dialler system with a motorized siren should be fitted on rooftop with activation points (Panic switches) with guard, driver and the custodian. (Even at the rear side of the vehicle)		
<b>14</b>	Heavy Duty Shock Absorbers should be fitted for the rear portion of the Chassis.		
<b>15</b>	Roadworthy and tip top condition, not older than 2 years and travelled not more than 50000kms vehicle on the date of execution of agreement should be pressed into service.		
<b>16</b>	All essential features of an efficient vehicle required. (Pollution compliant, GPS, CCTV recording facility, safety features, regulatory compliant vehicle along with other features). Insurance to be compliant in respect to all the passengers including driver and all staff.(Armed Guards/Custodians).		
<b>17</b>	All Cash-Vans should be GPS enabled and monitored live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency.		
<b>18</b>	Each Cash-Van should have tubeless tyres, wireless (mobile) communication and hooters.		

<b>19</b>	The vehicle should have a ground clearance of not less than 190 mm.		
<b>20</b>	The Cash-Van shall be equipped with hooter, fire extinguishers and emergency lights to ensure quick reaction in case of an attack.		
<b>21</b>	All Cash-Vans to be accorded security clearance from respective Security Officers / CO: Security Cell before it becomes functional on duty (in writing).		

Place : SIGNATURE

Date : NAME & DESIGNATION

SEAL/STAMP OF OFFERER



**ANNEXURE I - BIDDER'S PROFILE**

S. No	Parameters	Response
1	Name of the Service Provider (SP)	
2	Constitution	
3	Year of Establishment/ Incorporation in India	
4	Names of the Partners/Directors	
5	Addresses of Firm/Company	
	a) Head Office	
	b) Branch Office in Bangalore	
6	Authorized Contact person	
	a) Name and Designation	
	b) Telephone number/Mobile No	
	c) E-mail ID.	
7	Website Address, if any	
8	Name and Address of the Principal Banker	
9	Permanent Account Number (PAN)	
10	Turnover from cash transportation in Financial Years(In lakhs)	
	2018-19	
	2019-20	
	2020-21	
11	GST Registration No.	
12	No. of Banks / Govt. Organisations to whom cash movement facility is being provided at present:	
13	Name(s) and addresses of such institutions with contact details of their key persons	
14	No. of other organizations to whom cash movement / door step banking facility is being provided:  Name(s) and address/es of such organisations with contact details of their key persons.	
15	Other activities of the Service Provider (SP)	
16	No. offices State-wise and addresses thereof	
17	No. of Cash-Vans presently in use	
18	Make/ model of the vehicles ( <b>List to be appended</b> )	

19	Age of the oldest vehicle	
20	No. of persons deployed on each vehicle excluding the driver	
21	Whether all Cash-Van related activities are computerized and end of day reports are sent to the clients every day	

**Declaration:**

1. I/We have read the instructions and terms conditions given in the notice Inviting Tender for providing Cash-Vans services to the Bank. I/ We understand that any decision to be taken by the Bank will be on the basis of the information furnished/ declarations made by us in the RFP. Should the information given by us in this document prove to be false / incorrect at any time afterwards, contract awarded to us will be liable for termination without any prior notice. I/ We shall be solely responsible for the consequences and decision of the Bank will be binding on me/ us.
2. I/We understand and agree that the decision of the Bank in short-listing / selection of the Service Provider(s) will be final and binding on me/ us.
3. I/We declare that no material fact with regard to operations of cash movement services has been suppressed / withheld by us and I/we have no objection in the Bank making independent inquiries with the Banks/clients for whom we are presently providing cash movement services.

**Place:**

**Date:**

SIGNATURE

NAME & DESIGNATION

SEAL/STAMP OF OFFERER

**ANNEXURE II – BANK GUARANTEE FOR SECURITY DEPOSIT**

Guarantee No.....  
Amount of Guarantee Rs.....  
Guarantee cover from Dated: .....  
To Dated: .....  
Last Date for Lodgement of claim: .....

**The Assistant General Manager  
Premises & Estates Section  
Canara Bank  
Circle Office  
Bengaluru**

In consideration of .....  
(hereinafter called "Beneficiary") having agreed to exempt  
.....Ltd., having its Registered  
Office situated at ..... (hereinafter called the "the  
obligator(s)") from the demand of Security Deposit  
of Rs.....(Rupees.....  
..... only) under the terms and conditions of an  
agreement dated ..... (hereinafter called the "said Agreement")  
for the due fulfilment by the said obligator of the terms and conditions contained in the  
said agreement, on production of the Bank Guarantee  
for Rs.....(Rupees..... only),  
at the request of the obligator.....  
Bank, a Scheduled Bank within the meaning of Schedule 2 of Reserve Bank of India  
Act, 1934 having its Head Office at ..... amongst others a  
branch at ..... (hereinafter referred to as "the Bank") has agreed to give  
following guarantee in favour of the beneficiary for an amount not exceeding  
Rs.....(Rupees.....  
..... only) against any loss or damage caused to or suffered  
or would be caused to or suffered by reason of any breach by the said Obligator(s) of  
any of the terms and conditions contained in the said agreement.

1. We, the Bank to hereby undertake to pay the amount payable under this guarantee without any demur merely on a demand from the beneficiary stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by reason or any breach of the terms and conditions contained in the said agreement or by reason of the obligator's failure to perform the said agreement. Any such demand in writing made on the Bank shall be conclusive as regards the amount due and payable by the Bank under the guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....

2. We, the Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the beneficiary under or by virtue of the said agreement have been fully paid and its claims satisfied or till the beneficiary certifies that the terms and conditions of the said agreement have been fully discharged this guarantee. Unless a demand for claim under this guarantee is made on us in writing on or before ..... we shall be discharged from all liabilities under this guarantee thereafter.
3. We, the Bank further agree that the beneficiary shall have the fullest liberty, without consent and without effecting in any manner or obligations hereunder, to extend time of performance the said obligator(s) from time to time or to postpone for any time any of the powers exercisable by the beneficiary against the said obligator(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved of our liability by reason of any extension being granted to the said obligator(s) for any forbearance, act or omission on the part of the beneficiary or any indulgence by the beneficiary to the said obligator(s) or by any such matter or thing whatsoever which under the law relating to sureties would not for this provision have effect of so relieving us.
4. We, the Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the beneficiary in writing.
5. Notwithstanding anything contained herein:
  - I. Our liability under this Bank Guarantee shall not exceed Rs...../-  
(Rupees..... only)
  - II. This Bank Guarantee is valid upto .....
  - III. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ..... (mention period of the guarantee as found under clause (ii) above plus claim period)

PLACE:

DATE :

SIGNATURE

For and on behalf of  
(Banker's Name and Seal)

Branch  
Manager  
(Bank's Seal)